

**NATIONAL MARINE CORPS LEAGUE  
AWARD RECOMMENDATION FORM**

**National Award Criteria:** When submitting a request for a National award, the request must include all the information regarding what the person has accomplished, while serving in the capacity as a Marine Corps League member, a member of a subsidiary/subordinate unit or person(s) whom exemplify the principles and purposes to which the Marine Corps League was founded.  
Award recommendations must be legible. A blank second sheet in typewritten form is recommended, preferably in at least 12 point times new roman, as a continuation of the award recommendation.  
The request must be accompanied by the required endorsements. Without the proper endorsements, the request will be denied and returned to the submitter.  
*Note: All requests for National Awards must be submitted directly to: Chairman, National Awards Committee at the address listed on the National Roster.*

<b>From: Name and Title, if any</b>	<b>To: National Commandant</b>	<b>Via:</b> (1) Department Commandant (2) National Division Vice Commandant (3) National Awards and Citations Committee
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**A. Awardee Information**

<b>1. Name of Awardee or (Proposed New or Change to existing Award)</b>	<b>2. Detachment Name and Number</b>	<b>3. Dept</b>
<b>4. Awardee is a/an</b> (Please check one) <input type="checkbox"/> Regular Member <input type="checkbox"/> Associate Member <input type="checkbox"/> Other If other, specify _____ (Auxiliary, Young Marine, JROTC, etc.)		<b>5. Membership ID</b>
<b>6. Type of Award</b>	<b>7. Anniversary Ribbon chartered</b> _____ (day) (month) (year)	

**8. Justification for Award** (Use a blank sheet to continue.):

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**B. Authorization**

(1 <sup>st</sup> Endorsement) Recommendation for _____ <div style="text-align: right; font-size: small;">Recipients Name</div>	(2 <sup>nd</sup> Endorsement) Recommendation for _____ <div style="text-align: right; font-size: small;">Recipients Name</div>
(Please check one) <b>Approved</b> <input type="checkbox"/> <b>Disapproved</b> <input type="checkbox"/>	(Please check one) <b>Approved</b> <input type="checkbox"/> <b>Disapproved</b> <input type="checkbox"/>
Signature: Department Commandant    Department    Date	Signature: National Division Vice Commandant    Division    Date

**C. Committee Use Only**

From: National Awards and Citations Committee

Subject: Award

Recommendation for \_\_\_\_\_ We, the National Awards and Citations Committee hereby:

Recipients Name

Approve     Disapprove     \_\_\_\_ to \_\_\_\_.

Recipients Name

receiving of this award in accordance with the National Bylaws and Administrative Procedures as set forth in Enclosure Four (4).

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Chairman
Date

\_\_\_\_\_

\_\_\_\_\_

(If disapproved) recommendation for the recipient to receive \_\_\_\_\_